

**COHO SWIM CLUB SUPERMEETS PROGRAM**  
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The Coho Swim Club has implemented a swimmer meet sign-up/parent volunteer management tool called SuperMeets that enables all of our families to sign up online for meets and other events. You can get to the SuperMeets website via the link on the COHO website at [www.teamcoho.org](http://www.teamcoho.org) or directly at [www.supermeets.com/Index.cfm?StaffTrackerClient=90](http://www.supermeets.com/Index.cfm?StaffTrackerClient=90)

The SuperMeets program makes it easy to sign up for meets and volunteering. Here's how to use it:

1. Click on the SuperMeets link on the COHO website, or paste the link above into your web browser.
2. ***The first time you visit SuperMeets, you will need to set up your account.***
  1. At the login screen, scroll over to the right and click on "Login as User".
  2. Scroll down to "**FIRST TIME USERS:**" and click on "Set up your account."
  3. Enter your family's last name and the team password "supermeets".
  4. Enter your email address and a new private password.
  5. Make sure you enter your e-mail address correctly and write down your password. If your family name is missing, you have problems setting up your account, or if you forget your password, e-mail Coach Nancy at [nancy@teamcoho.org](mailto:nancy@teamcoho.org).
3. Once you set up your account you are ready to sign up for meets and other events. Click on the name of the event you wish to sign up for and read any notes associated with it. **Most meets are organized by days and/or sessions, so make sure you sign up for the correct one.**
4. Choose a position and click on "Sign Up" in the far right column. ***You will need to scroll down and choose the position of "swimmer" to sign up your swimmer for a meet.*** You can click on any position title for a pop up description of the responsibilities.
  1. You will need to sign up each swimmer individually.
  2. You will need to sign up for each session separately.
  3. You will use the other positions to choose your parent volunteer job. If you sign your swimmer up for a home meet you must choose a parent volunteer position. If you do not chose a volunteer position you will be assigned wherever needed.

**PLEASE NOTE: Most families are in the system by their last name in all capital letters. The following families have duplicate last names and are in the system as listed below:**

<u>Swimmer's name</u>	<u>In SuperMeets as</u>	<u>Swimmer's name</u>	<u>In SuperMeets as</u>
Amanda Barr	<b>BARR A</b>	Joey Barr	<b>BARR J</b>
Maya Barr	<b>BARR M</b>	Allie Block	<b>BLOCK A</b>
Molly & Nate Block	<b>BLOCK MN</b>	Carly Fox	<b>FOX C</b>
Danny & Max Glickman	<b>GLICKMAN DM</b>	Andrew Kim	<b>KIM A</b>
Jean Kim	<b>KIM J</b>	Lauren Kim	<b>KIM L</b>
Ivana Levy	<b>LEVY I</b>	Kevin Levy	<b>LEVY K</b>
Ari & Maya Marks	<b>MARKS AM</b>	Hailey Rosenberg	<b>ROSENBERG H</b>
Max Schwartz	<b>SCHWARTZ M</b>	Sam Schwartz	<b>SCHWARTZ S</b>
Rowan Smith	<b>SMITH RO</b>	Ryan Smith	<b>SMITH RY</b>
Peter Weiss	<b>WEISS P</b>		

If you have any questions or problems using the program, contact Coach Nancy at [nancy@teamcoho.org](mailto:nancy@teamcoho.org).